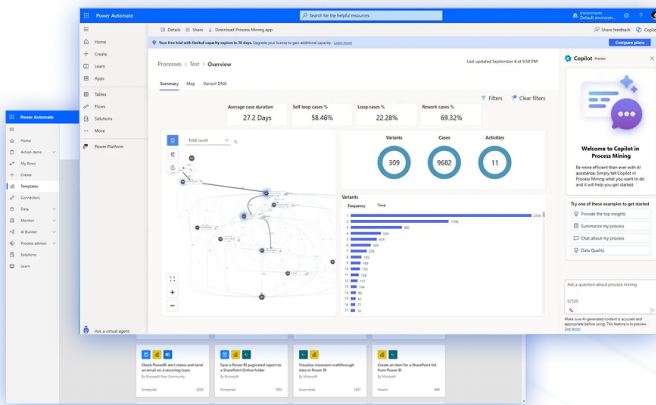




Power Automate Training

This corporate training program is tailored to empower business analysts, data engineers, and financial professionals with a strong foundation in Microsoft Power Automate. Over the course of 3 intensive days, participants will explore the automation capabilities of the platform through a balanced mix of conceptual lessons and practical, hands-on workshops. Each day includes three hours of focused training designed to build real-world automation skills.



Power Up Your Workflow

Create Business Solutions with Ease

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Email: sales@globaldata365.com
Website: www.globaldata365.com



Program Level: Beginner to Intermediate

Key Features Include:

Live Sessions

1:1 training

Automate Business Workflows

Who should take this course:



This course is ideal for business professionals, analysts, IT staff, and anyone looking to streamline repetitive tasks and improve efficiency through automation. If you are seeking to expand your automation skills, this course will help you to design and deploy impactful workflows.

Learning Objectives:



Upon successfully completing the course, you'll be able to:

- Understand the role of Power Automate in business process automation.
- Build Instant, Scheduled, Automated, and Desktop flows for various scenarios.
- Connect and automate data across Microsoft services
- Manage email attachments and automate their storage using OneDrive.
- Design interactive dashboards with write-back capabilities from Power BI.
- Apply governance, security, and lifecycle best practices for managing flows.

Course Details

Duration

- ✓ 9 Hours
- ✓ 3 Days - 3 Hours Sessions

Materials Provided

- ✓ Power Automate Training Video
- ✓ Power Automate User Guide
- ✓ Power Automate Certification

Course Curriculum

DAYS	OUTLINES
Day 01	<ul style="list-style-type: none"> ✓ Overview of Microsoft Power Automate ✓ Role of Power Automate in business process automation ✓ Introduction to Microsoft Dataverse and its relevance in automation scenarios ✓ Understanding solutions in Power Platform for managing components ✓ Key features and benefits of Power Automate ✓ Types of flows: Instant, Scheduled, Automated, and Desktop
Day 02	<ul style="list-style-type: none"> ✓ Navigating the Power Automate portal and creating flows ✓ Designing Instant Flows for quick actions ✓ Building Scheduled Flows for recurring tasks ✓ Automating processes using Automated Flows with real-world use cases ✓ Creating an approval workflow for leave or task requests ✓ Connecting to data sources like SharePoint, Outlook, Excel, and Dataverse
Day 03	<ul style="list-style-type: none"> ✓ Creating flows to manage email attachments and store them in OneDrive ✓ Automating data movement between Excel, SharePoint, and other systems ✓ Integrating Power Automate with Power BI for real-time data updates ✓ Using Power Automate to trigger actions directly from Power BI reports ✓ Building interactive dashboards with write-back scenarios from Power BI ✓ Best practices for governance, security, and flow lifecycle management